

Minutes of the meeting of the  
**Guildford JOINT COMMITTEE**  
held at 7.00 pm on 18 September 2019  
at Council Chamber, Guildford Borough Council, Millmead House, Millmead,  
Guildford GU2 4BB.

These minutes are subject to confirmation by the Committee at its next meeting.

**Committee Members:**

- \* County Cllr Keith Taylor (Chairman)
- \* Borough Cllr Julia McShane (Vice-Chairman)
- \* Borough Councillor Chris Blow
- \* County Councillor Mark Brett Warburton
- Borough Councillor Ruth Brothwell
- County Cllr Graham Ellwood
- County Cllr Matt Furniss
- \* County Cllr Angela Goodwin
- County Cllr David Goodwin
- \* County Cllr Julie Iles
- Borough Cllr Bob McShee
- County Cllr Marsha Moseley
- \* Borough Cllr Susan Parker
- \* Borough Cllr George Potter
- \* Borough Cllr Jo Randall
- \* Borough Cllr Caroline Reeves
- Borough Cllr Pauline Searle
- \* Borough Cllr Paul Spooner
- \* County Cllr Fiona White
- \* County Cllr Keith Witham

\* In attendance

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**Open Forum Questions**

There were no questions.

**18/19 APOLOGIES FOR ABSENCE [Item 1]**

Apologies for absence were received from councillors: Graham Ellwood, Matt Furniss, David Goodwin, Marsha Moseley, Ruth Brothwell and Pauline Searle.

**19/19 MINUTES FROM PREVIOUS MEETING [Item 2]**

The minutes of the meeting held on 3<sup>rd</sup> July 2019 were approved as a correct record.

**20/19 DECLARATIONS OF INTEREST [Item 3]**

No declarations of interest were received.

**21/19 CHAIRMAN'S ANNOUNCEMENTS [Item 4]**

The Chairman stated that the committee's two Working Groups (Parking & Air Quality, and Infrastructure Delivery & Transport) had both met in August. The notes of these meetings had been circulated to all members and the reports on this meeting's agenda reflected the steers provided by the groups.

## **22/19 PETITIONS AND PETITION RESPONSES [Item 5]**

**Declarations of Interest:** None

**Officers attending:** Frank Apicella, Area Highways Officer, SCC

**Petitions, Public Questions, Statements:** One petition was received.

Cllr George Potter brought a petition with 173 signatures asking for the zebra crossing on New Inn Lane, Burpham, to be upgraded to a controlled pelican crossing.

The petition and response were published with the agenda papers.

Cllr Potter explained his disappointment with the officer's response, citing the increase in vehicle numbers since the Aldi supermarket opened and the way in which the additional vehicles cause problems with sight-lines in the approaches to the crossing. He asked for an up-to-date study on pedestrian safety at the crossing.

It was noted that reports concentrate on casualty figures rather than near-misses so it is not straightforward to get evidence of the potential for accidents to occur. There is a county-wide monitoring team comprising police and SCC officers – including the area Traffic Engineer – that scrutinises the figures, so incidents and trends would be picked up. Residents Associations can be a good means of collecting and keeping records of low-level incidents.

With limited funds available and a large number of schemes already on the borough's ITS list it would be unlikely that the work on this crossing would be carried out because it would need to be prioritised against other schemes that might, for example, not already have a crossing facility of any kind.

**Resolved:**

The Guildford Joint Committee NOTED the officer response to the petition.

## **23/19 MEMBER WRITTEN QUESTIONS [Item 6]**

There were no questions.

## **24/19 PUBLIC WRITTEN QUESTIONS [Item 7]**

There were no questions.

## **25/19 DECISION TRACKER [FOR INFORMATION] [Item 8]**

Recommendations in the decision tracker were agreed as described.

The Chairman updated members on the Parking Review consultation process, which would run from 20<sup>th</sup> September to 11<sup>th</sup> October, with a further parking update report at the next joint committee meeting.

**26/19 HIGHWAYS UPDATE (EXECUTIVE FUNCTION - FOR DECISION) [Item 9]**

**Declarations of Interest:** None

**Officers attending:** Frank Apicella, Area Highway Manager (SW), Surrey County Council

**Petitions, Public Questions, Statements:** None.

The AHM noted that the £7500 highways allocation for each Divisional Member was now fully committed.

**Member Discussion – key points:**

A request was made for updates on works listed as being for completion in Q4 to be provided, to give a more precise idea of when over the coming months the work would take place. An assurance was given that this would be done through the usual communications team channel.

Clarification was given regarding the money available for repairing winter damage to roads: the funds allocated to the winter damage programme are separate from the general road maintenance funds provided centrally by the county council. The revenue maintenance budget of zero specified in para 2.1.1 of the report refers to the budget directly available to this committee.

**Resolved:**

The Guildford Joint Committee:

- (i) Noted the committee approved allocations and works progressed during 2018/19.
- (ii) Agreed to the commencement of the formal statutory process for the introduction of right turn prohibition order, from Madrid Road into Ludlow Road and from Guildford Park Road into Denzil Road (para 2.1.6 refers).

Reasons for recommendations

The committee is asked to agree the recommendations to enable progression of works orders and expenditure of the Committee budget.

**27/19 SHALFORD AIR QUALITY ACTION PLAN (EXECUTIVE FUNCTION - FOR DECISION) [Item 10]**

**Declarations of Interest:** None

**Officers attending:** Justine Fuller, Regulatory Services Manager, Guildford Borough Council, and William Bryans, Transport Studies Team Manager, Surrey County Council

**Petitions, Public Questions, Statements:** None.

**Member Discussion – key points:**

The possibility of a new Park & Ride site near Shalford was discussed. This idea is welcomed by Shalford residents and its potential positive impacts across a wider area beyond the village itself were acknowledged. Drop-in sessions are planned as part of the consultation period proposed in the report with the aim of canvassing views from residents on the various solutions proposed in the Action Plan.

With the boundaries of the Air Quality Management Area (AQMA) fixed in a small area it was suggested that by concentrating on resolving the issue in that area it would mean that the problem was moved along to a neighbouring area. A wider approach to air quality, looking at whole-town or borough issues, and implementing strategic interventions could have a better impact – for example planting trees and hedges to trap particulates. AQMAs are a statutory response to measured air quality, but non-statutory activity could be considered as well, and officers are considering modelling across wider areas. Currently there is a legal requirement to designate areas with poor air quality and to take action, and the priority is on those areas – in locations experiencing heavy traffic, for example – where people are exposed to high amounts of vehicular emissions.

The comment in Appx. 2 Table 5.1 (point 5) regarding Local Enterprise Partnership (LEP) funding for an electric vehicle charging network pilot project was clarified, with the update that the proposal and business case was under consideration by the LEP and a decision was expected within the next two weeks.

**Resolved:**

The Guildford Joint Committee:

- (i) Approved a four-week consultation on the Air Quality Action Plan for Shalford Air Quality Management Area shown in Appendix 2.

Reasons for recommendation

To ensure the Council meets its statutory duties to adopt an Air Quality Action Plan along the A281 in Shalford.

**28/19 UPDATE ON SCC-LED LEP PROJECTS (EXECUTIVE FUNCTION - FOR DECISION) [Item 11]**

**Declarations of Interest:** None

**Officers attending:** Stacey Capewell and Cherrie Mendoza – Transport Strategy Project Managers

**Petitions, Public Questions, Statements:** None.

**Member Discussion – key points:**

A question was asked about what work if any was planned to develop Advanced Quality Partnerships in relation to the Quality Bus Corridors. This would be covered by the County Council's Passenger Transport Projects Team, who liaise with the bus companies; Ms Capewell will provide a written response to the member.

It was confirmed that the cycle route along Epsom Road that had been proposed was not being taken forward as part of the Town Centre Transport Package; plans were still being finalised for improving the cycle lane along the A3100 London Road.

**Resolved:**

The Guildford Joint Committee

(i) Authorised the Area Highway Manager and Transport Strategy Project Manager in consultation with the Chairman, Vice Chairman, and relevant Divisional Member(s) to undertake all necessary procedures, including advertisement of notices and traffic regulation orders, to deliver the agreed pinch-point schemes within the Quality Bus Corridor project.

(ii) Noted the updates provided for the Surrey County Council (SCC)-led Local Enterprise Partnership (LEP) funded schemes: Quality Bus Corridor, Town Centre Transport Package and A31 Resilience Corridor.

Reasons for recommendations

The purpose of this report is to provide sufficient information to enable the Joint Committee to agree the advertisement of the necessary statutory traffic regulation orders and notices for the Quality Bus Corridor pinch-point schemes. This will enable the progression of the major transport scheme works as per the business case that was approved and funded by the EM3 Local Enterprise Partnership. The report also includes updates on current SCC-led LEP funded highway schemes for information purposes.

**29/19 UPDATE ON SCC HEALTH AND WELLBEING STRATEGY (FOR INFORMATION) [Item 12]**

**Declarations of Interest:** None

**Officers attending:** Helen Barnsley, Public Health Coordinator, Guildford Borough Council

**Petitions, Public Questions, Statements:** None.

Helen Barnsley took members through the presentation. She highlighted the collaborative nature of the new strategy, emphasising how it had been developed with input from districts and boroughs, the county council and health partners.

With regard to the strategy's three priorities of helping people to lead healthy lives, supporting emotional wellbeing and supporting people to fulfil their potential, the officer outlined activities in Guildford borough that are addressing these, including:

- Walkfest, an annual event offering guided walks for all ages and abilities
- Arts projects in borough day-centres, such as the poetry walk in Guildford Castle
- Family events such as the Fun Day planned for October half-term in Ash

- Real Change Guildford, a project to support people in the local area experiencing homelessness. An event will take place in Guildford High Street on 10<sup>th</sup> October – World Homelessness Day – and members were encouraged to register their interest here <https://archeangel.co.uk>.

**Member discussion – key points:**

Members endorsed the well-structured report and its collaborative approach. The importance of the contribution of volunteers to the success of the local projects was noted.

**30/19 FORWARD PLAN (FOR INFORMATION) [Item 13]**

The Chairman invited members to submit their suggestions for future agenda items to the Partnership Community Officer.

A request was made for an update on Guildford-related Horizon 2 projects to be included; it was pointed out that the latest information was available on the SCC website, with a link provided in the Highways update from this meeting (page 32).

Cllr Potter asked for there to be a process for the ideas put forward by the two Working Groups to be added to the Forward Plan.

**31/19 DATE OF NEXT MEETING [Item 14]**

The next formal meeting will take place on Wednesday 11<sup>th</sup> December 2019 in the council chamber of Guildford Borough Council, starting at 7pm.

Meeting ended at: 8.17 pm

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**Chairman**